

S-E-C-R-E-T

MEMORANDUM FOR: Deputy Director (Plans)
Deputy Director (Intelligence)
Deputy Director (Support)

SUBJECT : Instructions for Deploying the Initial
Emergency Relocation Force

REFERENCES : a. Plan for the Relocation of the Headquarters
of the Central Intelligence Agency in Time
of Emergency, approved by the Deputy
Director (Support) June 1960

b. Regulation No. , Headquarters Emergency
Plan, dated June 1960

1. The procedure for deploying the Initial Emergency Relocation
Force to the Emergency Relocation Center of this Agency
 in the event that withdrawal from Washington is made necessary
by threatened or actual enemy action is established herein.

2. The members of the Initial Emergency Relocation Force will
move to the Emergency Relocation Center only under any one of the
following circumstances and conditions:

- a. Upon public announcement by the President directing
the relocation of personnel of the Executive Branch
having essential wartime functions, or
- b. Upon orders by the Director of Central Intelligence
or by a Deputy Director speaking on his behalf, or
- c. Upon the signaling by civil defense authorities of
The ALERT Signal described on page 4 of the "Guide
for Civil Defense Action in the Washington Warning
Area" promulgated to the public in the Washington

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metropolitan area on 17 November 1959 by the

Director of the Office of Civil and Defense

Mobilization, the Board of Commissioners of the

District of Columbia, the Governor of the State

of Maryland, and the Governor of the Commonwealth

of Virginia, copies of which have been distributed

to all members of the headquarters of this Agency, or

- d. As soon after an actual enemy attack (whether or not same was preceded by The TAKE COVER Signal described on page 4 of the Guide) as local authorities permit travel.

3. The heads of the major components will designate within their respective organizational elements officials who will work out detailed advance plans and arrangements for the prior indoctrination of members of their portions of the Initial Emergency Relocation Force, including plans for the sharing of vehicles by such members, whether the movement takes place during duty or non-duty hours. All movements to the Emergency Relocation Center will be by private vehicles and will be in accordance with the evacuation patterns and routes prescribed in the Guide cited in paragraph 2 c.

4. The CIA Emergency Planning Officer will furnish to the heads of the major components for issuance to their respective quotas of the Initial Emergency Relocation Force all necessary emergency credentials and materials for instruction and indoctrination of the members.

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5. The memorandum for the Deputy Director (Plans), Deputy Director (Intelligence), and Deputy Director (Support) from the Director of Central Intelligence, dated 20 January 1956, subject: Instructions for Assembling of Emergency Force, is hereby rescinded.

FOR THE DIRECTOR OF CENTRAL INTELLIGENCE:

L. K. White
Deputy Director
(Support)